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WALTER BORON, USA, Secretary-General

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TOBIAS WANG, Denmark

**IUPS Executive Committee  
Teleconference Meeting  
Minutes**

*February 16, 2012*

**Present:** D. Noble, X. Wang, M. Gordon, W. Boron

**Guest:** Marc Zelter, Société des Sciences Physiologiques

The meeting started at 10:30am EST.

**1. Approval of minutes of January 10, 2012 Executive Committee meeting**

The minutes were approved.

[Item 5 was discussed with guest, M. Zelter, before item 2]

**2. Board of General Assembly**

**a. Selection of 15 members (doc. #1)**

Each ExCo member was asked to prioritize the names on the list (doc. #1) while ensuring a balance of geographic area, gender and area of research. L. Price will compile a master list based on the members' preferences. This will be sent to Peter Hunter, chair of the Board of the GA, for his final selection.

<b>Action:</b> ExCo members will prioritize the list of nominees. L. Price will make a master list and send to Peter Hunter for final selection.
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**b. Procedures (doc. #2)**

**3. *Physiology***

**a. Journal Management Board (JMB) meeting**

**Experimental Biology, Sept. 24, 2012, 6:30am**

M. Gordon was concerned about how much IUPS should reveal before the meeting concerning the subjects for discussion. Currently Kim Barrett is chair of the JMB. It will be up to the Board to decide who will be chair in the future. M. Gordon, treasurer, preferred that IUPS not pay \$15,000 a year to APS. The ExCo agreed that it is more important for IUPS, as co-owner of the journal, to have *Physiology* be a paid subscription instead of free with an APS membership.

The journal would then make a profit of which IUPS would receive half. M. Gordon will draft an email response to M. Frank about his question concerning what IUPS is seeking and send it to the ExCo for suggestions. (doc. #4)

**Action:** M. Gordon will draft email to M. Frank and circulate to ExCo for approval.

**b. Summary of NIPS history**

The summary is not ready.

**Action:** L. Price will complete the summary and send to ExCo members.

**4. Nominating Committee**

**a. Criteria and names (doc. #5)**

It was stressed that the Nominating Committee should give its ideas about the criteria for a position on the Committee

**b. Council suggestions (doc. #6)**

It was decided that additional nominations for members of Council be gathered from the member countries of IUPS. L. Price will send an email.

**Action:** L. Price will send an email to all adhering and supporting societies asking for nominations to Council.

**5. African emails (APS, TPS, SEB, SDP)**

**a. Responses (doc. #6.5)**

In talking with Marc Zelter of SDP, he emphasized that there will need to be at least two regional members from Africa, one of French-speaking nations and another of English-speaking countries. SDP is deeply involved in Francophone countries and IUPS is very interested in involving them in contacting SDP members. M. Zelter cautioned that there are many small societies with no money to send someone to the 2013 IUPS Congress. It is important that the message be worded to show some financial support from IUPS. L. Price will draft an email with the help of APS, TPS, SEB and SDP. M. Gordon, treasurer, thought financial support should be for those who come to the Congress to give talks and ISPC would pay them. M. Zelter thought a fixed amount of money for IUPS to give to ISPC to distribute would be fine. He cautioned that the quality of speakers varies from society to society.

D. Noble asked L. Price to draft an email for the societies to send to their African members. It should encourage them to attend the 2013 Congress and tell them that IUPS would be happy to arrange a meeting to facilitate a discussion on better representation. Some financial assistance will be available.

**Action:** L. Price will draft an email to go to African physiologists and will send it to D. Noble. The ExCo members would then receive it for editing and approval. Upon approval, it will be sent to APS, TPS, SEB and SDP for their input on wording. The finalized email will be sent to the African members by the societies listed above.

**6. Simplified countdown for 2013 Congress (doc. #7)**

The discussion began off-topic with a decision that Penny Hansen should be discouraged from going to the AAPS Conference in Egypt because of possible physical danger. There are travel restrictions given by the U.S. State Department and L. Price was asked to find out what restrictions the U.K. and Canada have. She should also confirm that no one from APS will be going to the conference as indicated in an email from M. Frank, executive director of APS.

It was considered important for the Executive Committee to have a face-to-face meeting in 2012, instead of only teleconference calls. L. Price will poll the ExCo members for the best dates and locations for the meeting which will also include a meeting of the Nominating Committee. The session will last 3-4 days, 2-3 for the Nominating Committee plus 1-1½ for the Executive Committee.

**7. Website**

**a. Approval from Case Western Reserve University to use department server**

L. Price reported that D. Huffman had received permission from Case for IUPS to use the Physiology and Biophysics Department's server. She will make sure that it is written permission.

**b. Email from Marjan**

The current website administrator, M. Rupnik, thanked the Executive Committee for the kind email he received informing him that Dale Huffman had been chosen to redesign the IUPS website.

**c. Budget – maximum amount**

The maximum amount for the project will be \$10,000.

**d. Contract (doc. #8)**

M. Gordon and L. Price will write up the contract between IUPS and D. Huffman and it will be sent to the ExCo members for approval.

**Action:** M. Gordon and L. Price will compose contract for website redesign.

**e. Content [tabled until March meeting]**

**1) Council members will think about ways IUPS can advertise. A slogan under the logo needs to be written. The Executive Committee will write a short, clear mission statement and send it to Council for comments and approval.**

**8. Fundraising Committee [tabled until September meeting]**

**a. A fund raising committee should be activated under M. Gordon's supervision. IUPS needs a committee of three people to continuously work on raising money. Council members were asked to consider being on the committee.**

**7. Other business**

It was decided to approve L. Price's request not to attend the ISPC meeting in Birmingham, UK in March.

The international biounions' satellite symposium at the IUPS 2013 Congress is being handled by W. Boron and Andrew McCulloch, chair of the Physiome Committee. It was suggested that money set aside for the commissions, which is very seldom used, could be appropriated for the symposium. D. Noble would like to see the description of the symposium's focus. A planning committee was suggested which would include D. Noble, A. McCulloch, P. Hunter and H. Kitano. Other members would come from the supporting biounions.

The ExCo will check on facilities and technical backup for IUPS needs during the Congress while at the ISPC meeting in March, 2012.

Quarterly report from TPS [not discussed due to time constraints]

The meeting ended at 12:30pm EST.

Respectfully submitted,

Leslie Price  
IUPS Manager