

**IUPS Executive Committee
Teleconference Meeting
Agenda**

March 28 , 2013

Present: D. Noble, P. Hunter, W. Boron, M. Gordon

The meeting started at 2 :30pm

1. Approval of minutes of December 3, 2012 Executive Committee meeting

The minutes were approved.

2. Website [Please have computer available to access internet.]

www.IUPS.org

www.IUBMB.org

tell.case.edu

Each of the websites were viewed. The Executive Committee had the following comments about the mockup of the new IUPS website (tell.case.edu)

➤ **Home page**

- 1) Slide carousel should be on home page. Contact M. Frank at APS about finding slides on physiology.
- 2) Keep slogan “Physiology without borders.” Use “Physiology - bringing systems to life" somewhere on website.
- 3) Place two calendars of meetings on the right, one for internal meetings and one for other meetings. Include who to contact about the agenda for IUPS meetings.

➤ **About us**

- 1) Add “Policies” to dropdown list.
- 2) Mission statement needs to be written. [LRP: The Executive Committee will write a short, clear mission statement and send it to Council for comments and approval.]
- 3) Add amendment about BGA to Constitution.
- 4) Ask for headshots of at least 10K from members of Council, Commissions, Committees and BGA.

➤ **Members**

- 1) Insert benefits of membership.
- 2) Insert membership requirements and types of members.
- 3) Remove “Dues” from dropdown list.

➤ **Congresses**

- 1) List names of delegates; request names and inform members if they are not received by a certain date, they will lose their vote. An email should be sent to the members reminding them that the registration fee goes up after April 12 from £290 to £400.

- 2) Change “Hosting Policy” to “Guidelines for Hosting.”
- **Business of IUPS**
 - 1) Change heading to single word not using “Business.”
 - 2) Include “audit” on dropdown menu instead of “Financial reports.”
- **Communications**
 - 1) Announcements should have link to home page.
 - 2) Change to *Physiology* editorials; add editorials with a link to the APS website about the journal
 - 3) “Reports” should show audits, but not “Long Range”
- **Design**
 - 1) Ask K. Paralis, artist, to suggest color schemes for website.

3. Candidates for slate – L. Price

L. Price has sent the slate of candidates for the Executive Committee and Council to candidates, nominees, BGA and member countries. M. Gordon reminded her that the slate needs to be part of the package of materials sent to the General Assembly delegates.

4. Bids for 2021 Congress

China
S. Korea
Austria

There are only three bids so the Executive Committee does not need to choose among multiple bids. The GA will vote and select the location of the 2021 Congress.

5. Letter to ICSU Executive Director – W. Boron

W. Boron reported that he sent a letter to Steve Wilson, the Executive Director of ICSU inviting them to send a speaker to the IUPS meetings. ICSU chose to have their speaker participate in the Council meeting. Carthage Smith, deputy executive director will be attending the meeting.

6. Board of the General Assembly web meetings – P. Hunter

The BGA approved the bylaws after revising the draft written by P. Hunter. These bylaws still need to be approved by ExCo, Council and the GA delegates. So far, no one on the BGA has nominated themselves for chair.

Action: P. Hunter will continue to develop the BGA. He will coordinate with L. Price to have a vote for the chairman.

7. Dues structure – M. Gordon

M. Gordon reported that he will submit three options to the GA delegates.

- 1) Make no changes to the current dues structure.
- 2) Make changes to maintain more equitable dues amounts.

- 3) Assign an amount for one vote and ask countries to select the number of votes they wish to have with the goal of increasing the total amount on income by 10%

D. Noble recommended that an average of the past years of inflation in the U.S be used. Countries which would have difficulty paying the new amount could be phased in gradually. M. Gordon will be writing up the dues options which L. Price will send to Council and the BGA for input.

Action: M. Gordon will write the dues structure options. L. Price will send them to Council and the BGA.

8. North Korea & Hundai – D. Noble

D. Noble reported that he sent a letter to the Executive Director of Hundai via email and has not received a response.

9. Myanmar – L. Price

L. Price informed everyone that Dr. Thwin from Myanmar would be unable to attend the Congress due to insufficient funds.

10. Chair of African meeting – P. Hunter

D. Noble and Siyanda Makaula will co-chair the meeting of African physiologists that will be held Wednesday, July 24 from 7pm to 9pm. There will be a reception first and then the meeting. She would like to coordinate the meeting with D. Noble. She has his email and L. Price will send her email address to him so they can plan the agenda.

Action: D. Noble will contact S. Makaula to create an agenda for the meeting of the African physiologists

11. Nigel Taylor – Thermal section chair of Commission VII

N. Taylor, the chair of the Thermal section informed IUPS that he is "also a member of the scientific committee for another group (International Society for Environmental Ergonomics) that overlaps strongly with the Thermal Section. This group runs the International Conference on Environment Ergonomics (<http://www.environmental-ergonomics.org/>), and it is identified very strongly in the web site for the Thermal Section (<http://thermal.uow.edu.au/> See past conferences). In fact, several members are common to both groups.

As a consequence of this, we were wondering if there may be some way for this Society to become affiliated with the IUPS. Is there any possibility for this to occur, and how might we pursue this possibility?"

Action: L. Price will send the Requirements for Admission to IUPS to N. Taylor along with Benefits of Membership.

12. Fundraising Committee

A fund raising committee should be activated under the Treasurer's supervision. IUPS needs a committee of three people to continuously work on raising money. It was agreed that this be addressed after Peter Wagner is treasurer.

13. Other business

There was no other business.

The meeting ended at 4:10pm.

Respectfully submitted
Leslie Price