

INTERNATIONAL UNION OF PHYSIOLOGICAL SCIENCES

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IUPS Executive Committee Teleconference Meeting Agenda

February 18, 2016

Present: D. Noble, J. Chan, W. Boron, P. Wagner, S. Webster
With Regrets: P. Hansen

1. Review of Action Items from Jan 5 meeting

- a. S. Webster to post minutes of the December 15th meeting to the IUPS website, and distribute them to Council.**

S. Webster posted and submitted the minutes

- b. P. Wagner and S. Webster to inquire about borrowing a projector from their respective departments to use at the ExCo meeting in San Diego.**

P. Wagner will bring a projector from his department. S. Webster can bring one as backup if necessary.

- c. S. Webster to pay IUPS's dues to ICLAS. (complete)**

S. Webster paid IUPS's dues to ICLAS.

- d. S. Webster to include language in invoice cover letter detailing changes to dues structure and remittance date, then submit to ExCo for approval.**

S. Webster made the requested changes to the dues invoice cover letters, and distributed them.

- e. D. Noble, P. Hansen, and W. Boron to meet telephonically to discuss potential changes to the IUPS Constitution.**

P. Hansen and W. Boron are working on the Constitution, Bylaws, and Terms of Reference. They will meet again to discuss them later this week.

- f. When M. Spyer responds to the dues revision proposal, next steps need to be determined**

P. Wagner reported that M. Spyer responded favorably to the dues revision proposal, agreeing that establishing a "minimum payment" would prove problematic. He asked what the next step would be. D. Noble pointed out that both APS and PhysSoc would be in attendance at the EB meeting in April. D. Noble suggested sending the society presidents an email inviting them to talk informally. He stated that

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he is scheduled to arrive at 6:30pm on April 1, so he would have time to meet them for a casual drink. P. Wagner suggested creating an agenda of several topics of discussion. Among these would be the promotion of *Physiology* and the needs assessment survey.

2. Approval of Minutes from Jan 5 meeting

The minutes were approved. S. Webster was directed to post them to the IUPS website.

3. Sri Lanka requests to become Adhering Body

D. Noble reported that S. Semnanian informed him that Sri Lanka requested to become an Adhering Body of IUPS. S. Webster stated that the application consisted of the society's constitution, and a list of its officers. D. Noble asked who would be best to send the information to the Sri Lankans. S. Webster replied that either D. Noble or S. Semnanian would be most suitable.

4. Education Committee Funds

S. Webster reported that he had some success in determining the funds in the Education Committee account. He stated that he arrived at three separate numbers. He and R. Carroll decided on the middle figure, based on the latest update from L. Price, immediately before she left. W. Boron suggested using the same method for determining the funds available for the named lectures.

5. ISPC Meeting #2 Update

S. Webster reported on the next ISPC meeting. SBFis had decided on August 26th and 27th to hold the ISPC meeting. The meeting will be held at the University of São Paulo in Brazil. In addition, SBFis proposed holding two Satellite Workshop of the SBFis congress on August 25th. The proposed workshops will be entitled "Perspectives for Physiological Sciences in the XXI Century" and "Education in Physiology". These workshops would be used to defray the costs of the ISPC meeting by inviting ISPC members to give lectures. The proposal was approved by ExCo.

P. Wagner stated that he would be unable to attend the meeting due to a prior commitment. Encouraged ExCo to set up a meeting with SBFis to discuss the finances of the Congress. W. Boron suggested P. Wagner join a meeting via Skype or GoToMeeting, pending his schedule.

W. Boron reported that all of the keynote speakers had agreed to speak at the Congress. Two of the invited plenary speakers, D. Martin and R. Tsien, had accepted their invitations, and two had declined. He noted that both of the declinations had come from Noble prize winners.

6. EB Meeting on Apr 2

S. Webster had some questions regarding food for the ExCo meeting at the EB meeting. He asked what dining arrangements ExCo would like him to make for the day. He stated that box lunches delivered to the room would cost \$40/person. W. Boron pointed out that APS typically had a "hospitality suite" with food provided throughout the day. He suggested that he contact M. Frank, and propose IUPS "pitch in" some money to obtain access to the room.

P. Wagner stated that ExCo needed to establish an agenda for the meeting. He proposed that ExCo generate ideas, and send them to S. Webster to correlate. S. Webster asked that ExCo send him their travel itineraries, so he can coordinate any other meetings during EB.

7. IUPS Trading Post

S. Webster announced that a beta version of the IUPS Trading Post was active on the IUPS website. He advised ExCo that the website was functional, but not still ugly. He will forward the link to the Trading Post for ExCo to provide feedback.

8. Any Other New Business

S. Webster forwarded a request from P. Hunter asking if IUPS had any “best practices” documents for organizing congresses, especially with regards to finances. P. Wagner stated that he was not aware of any, noting IUPS tried to utilize common sense with regard to the financial aspects of its contracts.

D. Noble stated that “Physiology moving to the center stage” was making progress. He pointed to the meeting being held by The Royal Society in the UK hosting the meeting “New trends in evolutionary biology” in November as evidence.

Action Items

1. S. Webster to post January 5 minutes to IUSP website and distribute to Council.
2. D. Noble to R. Vaughn-Jones about EB attendance.
3. D. Noble to make arrangements with R. Vaughn-Jones and P. Molina for informal discussion at EB
4. D. Noble to contact Sri Lankans, and inform them of the required documents for becoming an Adhering Member.
5. S. Webster to work with accountant to determine Named Lecture funds
6. W. Boron to discuss sharing costs of APS hospitality suite with M. Frank
7. ExCo to send S. Webster agenda items for EB meeting.
8. ExCo to send S. Webster their travel itineraries for EB.
9. S. Webster to forward link to IUPS Trading Post to ExCo
10. ExCo to send feedback to S. Webster.