

# INTERNATIONAL UNION OF PHYSIOLOGICAL SCIENCES

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## IUPS Executive Committee Teleconference Meeting April 11, 2017

### *Minutes*

*Present:* D. Noble, J. Chan, W. Boron, P. Wagner, S. Webster  
*With Regrets:* P. Hansen

1. Review and approval of Feb 14 meeting minutes

The minutes were approved as written. S. Webster was directed to post them on the IUPS webpage.

2. Review of action items from Feb 14 meeting minutes
  - a. S. Webster to make changes to Jan 3 minutes, and redistribute to ExCo.

The revised minutes were submitted to ExCo and approved. S. Webster posted them to the webpage.

- b. W. Boron to contact M. Hecker to discuss FEPS coordination of European IUPS-2025 bids.

W. Boron spoke with M. Hecker, and FEPS will be coordinating the bids of its member societies.

- c. S. Webster to distribute Fenn biography to ExCo and Council for review

The ExCo submitted minor edits to D. Noble's Fenn biography.

- d. D. Noble to send letters soliciting funds for the Fenn Lecture

S. Webster reported no response from D. Noble's letter. D. Noble asked if possibly CAPS might contribute. J. Chan stated that CAPS is already sponsoring the Fenn Lecture, as well as several other talks at IUPS-2017. W. Boron suggested that perhaps IUPS could approach private businesses. D. Noble stated that it would perhaps be better to wait to after IUPS-2017 to approach companies to re-endow the Fenn Lecture.

- e. B. Machado to inquire about conference room at Hotel Grand Mercure Rio de Janeiro for Council meeting.
- f. S. Webster to get attendance dates from Council, and forward them to SBF's.

S. Webster reported that he has received the travel itineraries of all Council members. Only C. McMillen from Australia will not be attending the Rio meeting. S. Webster is working with her assistant to make teleconference arrangements.

- g. S. Webster to send AAPS reimbursement ASAP.
- h. W. Boron and P. Wagner to contact M. Frank to discuss handing over IUPS banking to APS.

### 3. Collaboration between TPS and BGA on State of Physiology project. (see attached email)

D. Noble summarized the arrangement between PhySoc and the BGA. PhySoc will use its in-house staff to design and publish the final document. In return, the introduction/welcome will be written by D. Eisner, the PhySoc logo on the front cover as a “key partner”, and rights to use images generated for the report on social media.

D. Noble asked how the report would be presented at the GA meeting. W. Boron suggested that the report could be accepted as written, with five minutes discussion. D. Noble suggested that the document be introduced by D. Eisner, with comments by J. Sengupta, followed by brief discussion. The matter was tabled until the ExCo meeting at EB.

### 4. IUPS Travel Awards

S. Webster reported on the IUPS Travel Awards. As of that morning, almost 100 applications for travel awards had been received. He presented a draft scoresheet to help rank the submissions. The ExCo would review the scoresheet in more detail in Chicago.

S. Webster reported that SBFis had extended their registration deadline two weeks to April 30<sup>th</sup>. He asked if IUPS should extend the deadline for Travel Awards to match. ExCo agreed.

### 5. IUPS-2025 Proposals deadline extension

S. Webster reported that the German society asked for an extension on the deadline to submit a final proposal to host IUPS-2025. S. Webster stated the extension was needed due to the German society’s president breaking his leg, and not having time to work on it. ExCo agreed to the extension. S. Webster asked if he should offer the extension to the other societies who had submitted preliminary proposals as well. P. Wagner suggested that S. Webster check in with those societies, and allow the extension if asked.

### 6. Banking Situation Summary

W. Boron reported on the discussions he held with M. Frank from APS. One of the possibilities discussed was including IUPS’s funds in the APS investment portfolio. P. Wagner stated that as a member of the APS Finance Committee, he could attest to the security and performance of the APS endowment. S. Webster expressed his concern that APS would have access to IUPS’s operating budget, which had been kept confidential. W. Boron proposed that IUPS’s “day to day” funds could be kept in a separate account that APS did not have access to.

W. Boron and P. Wagner would be meeting with M. Frank and R. Price on Sunday, April 23<sup>rd</sup> at EB to discuss the banking issue. S. Webster suggested preparing an official proposal to present to APS. W. Boron stated that a formal proposal was unnecessary. P. Wagner reiterated the three issues to discuss: optimizing investments, sending funds, and receiving funds.

### 7. EB Meeting Agenda

S. Webster provided a draft agenda for the ExCo meeting at EB. The topics discussed will be the Travel Awards, the BGA Document, agendas for the Council and GA meetings proceeding IUPS-2017, and the Physiome journal. He stated that ExCo would be meeting with SBFis at 2pm. He asked if W. Boron could ask M. Frank discuss using the APS office for lunch, as they did last year.

### 8. Manager Classification Change

S. Webster reported that as of May 1, CWRU was reclassifying him as an hourly employee. He stated that as such, he was eligible for overtime pay for any hours worked over 40 hours per week. He stated that this would only happen during the IUPS Congress.

9. Any other business

S. Webster provided an update on IUPS's reimbursement of AAPS. P. Wagner asked for assurance that the payment was on the up and up. S. Webster offered to connect P. Wagner to R. Carroll, who was working with the Nigerians.

W. Boron provided an update on the *Physiome* journal. He stated that S. Webster had attempted to set up a meeting between the *Physome* journal committee, and the APS publications chair, but was unsuccessful. He asked that S. Webster reach out to K. Barrett, editor of *J. Physiol* to set up a meeting.

P. Wagner reported that he was still receiving phishing emails from "D. Noble" asking for money, and he was still ignoring them.

Action Items

1. S. Webster to post Feb 14 minutes on IUPS webpage.
2. W. Boron to ask M. Frank about using APS office for lunch.
3. S. Webster to set up meeting between *Physiome* committee and K. Barrett.