

INTERNATIONAL UNION OF PHYSIOLOGICAL SCIENCES

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IUPS Executive Committee Teleconference Meeting June 6, 2017

Minutes

Present: D. Noble, J. Chan, P. Hansen, W. Boron, P. Wagner, S. Webster

1. Approval of April 11 and April 22 (EB Meeting Minutes)

The minutes were approved as written. S. Webster was instructed to post them online.

2. Treasurer's report to GA

P. Wagner presented his draft report to the GA to ExCo via email last week. He asked for ExCo guidance on language referring to societies who had yet to pay their dues. P. Hansen suggested acknowledging the BGA's involvement in the dues revision effort. P. Wagner requested that S. Webster provide certain information to include in the report.

D. Noble asked about reports for the rest of the officers. S. Webster stated that at the EB Meeting, ExCo set a deadline of July 1 for draft reports, with a review and approval at the July 7 meeting. In addition to reports from the President, Secretary-General, and Treasurer, the rest of ExCo will submit reports. J. Chan will write on her work with the BGA, and P. Hansen will write on the activities of the Education Committee. S. Webster asked if he should solicit brief reports from the Commission and Committee chairs, as well as the BGA. ExCo agreed.

3. Banking transfer

P. Wagner updated ExCo on the process of moving IUPS's banking and investment assets. He stated that while APS declined to manage the Union's banking, it did put him in contact with their account managers at Wells Fargo (banking) and Morgan Stanley (investing). P. Wagner stated that he did not know what the fee schedule would be for the investments, but stated that the APS portfolio was exceptionally well managed and secure. He asked for, and was granted, permission by ExCo to pursue the matter further.

S. Webster reported on his efforts to move the union's banking accounts. He stated that the Business Specialist assigned to IUPS was having difficulty locating a local Business Specialist to handle the account and get the required signatures from P. Wagner. He suggested going over her head to APS's Wells Fargo rep.

D. Noble asked if it was acceptable that IUPS separate its investment and banking providers. P. Wagner and S. Webster stated that there would be a little more work on the administrative side to ensure there was enough money in its accounts to cover expenses. They stated this was more of an issue of effective budgeting. ExCo agreed to separate its banking and investing/saving interests. S. Webster offered to send P. Wagner contact information for Morgan Stanley and Wells Fargo reps.

4. ICSU Merger and GA Meeting

W. Boron gave a brief synopsis of the proposed merger between ICSU and ISSC. The total number of unions would go from thirty-one to approximately forty. D. Noble reported on the meeting held by the Royal Society, featuring Executive Director H. Hackmann. He stated that the mood of the room seemed to favor the merger, but some issues were raised about the process to do so. S. Webster pointed out that H. Hackmann was previously the director of ISSC.

The next meeting of the ICSU GA will take place in October 2017 in Taipei, Taiwan. The meeting will be to discuss and ultimately vote on the merger. D. Noble asked if J. Chan could attend the meeting, as it is a local, and will be the IUPS President. W. Boron stated that he was also planning on attending the meeting, and hoped to bring U. Pohl to introduce him to the other Bio-Union members.

5. Response from Council re: travel funds

D. Noble reported that several members of Council had offered to find alternative travel funds to travel to IUPS-2017. He estimated that \$15,000 may have been freed up to put towards Travel Awards. S. Webster was delegated to determine a more exact amount.

6. IUPS Travel Awards update

S. Webster reported that he had received approximately 250 applications on the website, and approximately 150 submitted CVs and abstracts. He stated that he was working on cataloging all of the applications, as well as categorizing them by sub-discipline (grouped into relevant IUPS commissions or committees). Once has completed the spreadsheet, W. Boron will double check the categorization. D. Noble instructed to liaise with the other societies offering travel awards to ensure there are no double awardees.

7. BGA Report update

S. Webster provided a brief update on the BGA's progress on the Report on Physiology. J. Sengupta and A. Mackenzie requested photos to include in the report. S. Webster stated that he had sent an email to R. Carroll asking for pictures from Education Committee meetings. P. Wagner expressed his concern that PhySoc was exerting some measure of control over the BGA's report. J. Chan and S. Webster assured him that PhySoc was merely contributing graphic design and copy editing support. J. Chan stated that J. Sengupta provided the following timeline:

- 9 June – We will email the tracked changes to you
- 16 June – Final agreement on tracked changes
- 19 June – Goes to designer
- 3 July – We'll send you designed version
- 17 July – Finalized and posted on website

8. Any other business

P. Wagner requested that ExCo ask SBFis to provide an update on Congress planning and registration numbers. ExCo agreed.

P. Wagner asked about the progress towards a business model for the *Physiome* journal. S. Webster stated that there were two meetings of the managing board scheduled in the next month. W. Boron stated that APS's pullout of the journal was not as big of a deal as originally thought. He stated that the managing board still had a lot to learn about journal management.

P. Wagner also asked about the bidding for IUPS-2025. S. Webster reported that only one bid had come in, a joint bid headed by FEPS and a number of European societies. D. Noble stated that FEPS needed to be informed of the bid approval procedure. W. Boron instructed S. Webster to locate his draft procedure for review.

S. Webster informed ExCo that the first "nomination from the floor" in recent memory for an IUPS Council position had been received from SBFis. He informed ExCo that the nomination would have to be confirmed by 1/3 of the GA delegates present at IUPS-2017 to be added to the ballot. W. Boron asked S. Webster to schedule a phone conversation with SBFis to confirm the nomination. S. Webster was also directed to request photographs from Council nominees to post on the IUPS website.

P. Hansen informed ExCo that she would be on vacation from June 11 to July 10, and would have only intermittent internet contact. ExCo wished her a safe and relaxing journey.

Action Items

1. S. Webster to post the April 11 and 22 minutes to the IUPS website
2. S. Webster to provide P. Wagner information on dues revenue
3. S. Webster to solicit GA reports from the Commission and Committee chairs
4. P. Wagner to speak with Morgan Stanley about IUPS's investments and future needs
5. S. Webster to forward contact information for Morgan Stanley and Wells Fargo to P. Wagner
6. S. Webster to refine estimate of additional monies available for Travel Awards.
7. S. Webster to liaise with other societies providing travel awards for IUPS-2017.
8. S. Webster to forward IUPS pictures to J. Sengupta and A. Mackenzie
9. S. Webster to request registration and planning update from V. Antunes.
10. S. Webster to review draft congress bidding procedure
11. S. Webster to schedule phone call with W. Boron and SBFis to confirm nomination
12. S. Webster to request headshot and contact information from Council nominees.