

INTERNATIONAL UNION OF PHYSIOLOGICAL SCIENCES

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IUPS Executive Committee Teleconference Meeting

Agenda

December 13, 2017

Present: J. Chan, U. Pohl, P. Molina, W. Boron, S. Webster, C. Ball

With Regrets: S. Wray, P. Hunter, P. Wagner

1. Review and approval of Oct 11 meeting minutes

The minutes were approved as written. S. Webster was instructed to inquire with R. Carroll about the template contract between IUPS and ADInstruments. S. Webster stated that he had received the final accounting of IUPS-2017 from V. Antunes and SBFis.

2. Seed funding proposal

J. Chan reported that IUPS did not receive any funding from the Taiwanese foundation. P. Wagner solicited further proposals from ExCo over email, which S. Webster reviewed. P. Molina asked what kind of funding was possible from the foundation. J. Chan stated that the funding was variable, and depended on the event funded. She stated that the foundation was “not excited” by the idea for another journal.

J. Chan suggested that IUPS could hold some sort of “annual event” that could be funded. U. Pohl speculated that perhaps a “working meeting” with members of Council could have a chance to be funded. The meeting could be themed to discuss the “Future of Physiology”, and could be a unique chance to bring people together outside the quadrennial congress. J. Chan stated that any event needed to be a scientific symposium, or similar event.

3. ICSU Meeting Report

J. Chan and W. Boron reported on the most recent meeting of the ICSU General Assembly. W. Boron stated that the primary reason for the meeting was to discuss the proposed merger with ISSC, the social sciences council. He reported that both Council’s voted overwhelmingly in favor of the merger, and that the new body would be called the International Science Council.

W. Boron stated that the results of the new ISCU grant structure was very impressive. The awardees were mostly outreach programs, but had good scientific impact. He suggested that for the next round, IUPS engage with other unions (specifically the Bio-Unions) to get a proposal going. U. Pohl asked about

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then next call for proposals. W. Boron said there will be, and IUPS should keep an eye out for them in the future. He stated that there was some measure of confusion over the requirements in the last round, but they were much clearer now with examples of awardees. S. Webster was directed to forward the documents from the meeting to ExCo.

J. Chan stated that she was pleased to see the merger of the two unions.

4. Commission and Committee Structure

S. Webster provided a summary of Y. Kubo's email to W. Boron seeking clarification on his role as an IUPS Commission Chair. W. Boron stated that chairs should be free to recruit and structure their commissions as they see fit. P. Molina asked if there was any document that limits their ability to do so. S. Webster said there was not. P. Molina stated that there was nothing on the website to specify the role of the commission and committee chairs. S. Webster was instructed to add the Terms of Reference on the website.

5. AAPS Education Meeting in Rwanda 2018

S. Webster asked if he was allowed to reveal funding details for Education Committee meetings in 2018. He reported that he had received a couple requests for support for meetings being held in 2018, and was unsure how to respond. J. Chan gave him clearance to give some details about meetings that had already been approved. P. Molina suggested that all future requests for funding go through the Treasurer's office.

6. Management Board of *Physiome*

W. Boron reported on the *Physiome* Managing Board meeting. A. McCulloch and P. Hunter will serve on the Managing Board as *ex officio* members as the *Physiome* Commission chair, and Editor-in-Chief of *Physiome*, respectively. He stated that ExCo is still waiting on an official business plan from P. Hunter. He stated some of the issues that were to be settled were ownership of the journal, and who the journal reports to.

J. Chan stated that the journal would be part of the future Publications Task Group, who could handle those issues. She offered to write up a call to recruit a chair and members for the task group.

7. Request by the SPS to pay IUPS membership dues for the Scandinavian countries

J. Chan she was grateful to the Scandinavian Physiological Society to take care of the dues for its member societies. She stated that the dues structure is nebulous, and difficult to justify to member societies. P. Molina and C. Ball stated that they will take a look are reforming the process. S. Webster stated that he will ask P. Wagner to forward them his notes from his efforts, so they are not starting from scratch.

J. Chan stated that T. Wang is spearheading the SPS effort to pay dues. She said that ExCo will wait for SPS's response to the offer to P. Molina and C. Ball have time to work.

8. Polish Academy termination

S. Webster gave a summary of the Polish Academy's decision to terminate its membership in IUPS. J. Chan stated that the Polish Physiological Society could still be members, outside of the academy. U. Pohl was directed to write a letter to the Polish society to make such an offer. J. Chan stated that she will speak to the Polish Academy personally.

9. Financial Report

S. Webster stated that he had started the process of transferring the financials to the Treasurer's Office. This includes access to bank accounts, and the master Quickbooks file. S. Webster is currently working on a "Standard Operating Procedure" to assist C. Ball with her new duties.

10. Any other business

J. Chan thanked W. Boron and P. Wagner for their service to the IUPS.

Action Items

1. S. Webster to post Oct 11 meeting minutes to website.
2. S. Webster to ask R. Carroll about IUPS/ADI template contract.
3. S. Webster to forward ICSU meeting documents to ExCo.
4. S. Webster to add Terms of Reference to IUPS website.
5. J. Chan to draft Call for Members to serve on the Publications Task Group
6. S. Webster to request P. Wagner to forward dues revision notes to new Treasurer's office.
7. U. Pohl to write letter to Polish Physiological Society
8. J. Chan to call Polish Academy of Science to discuss their membership in IUPS.
9. S. Webster to complete work on Treasurer's SOP and forward to C. Ball